

Saint Michael and All Angels Episcopal Church
Vestry Meeting
July 20, 2025, 12:30PM
Church Pavilion

Present: Rector's Warden: Patrick Reilly; Vestry Warden: Barbara Koenig; Vestry Members: Diane Taylor, Sue Redfern-Campbell, Michiel Bourdrez, Daniel Ferguson, Bruce Roach, Sherry Kircher, Chris Alvarez, Riley Huston; Clergy: Mike Angell, Angel Nalubega; Officers: Evelyn Hanneman, Treasurer; Judy Fifield, Clerk

Not Present: Vestry Members: Katie Rooney, Jennifer Hanson, Jack Knight; Clergy: Simone Drinkwater

The Vestry gathered for lunch and fellowship at 12:30PM.

Call to Order

The meeting was called to order at 12:55PM. A quorum was present. Angel was welcomed to St. Michael's. Introductions were made.

Opening Prayer & Vestry Covenant

Mike said the opening prayer giving thanks for this summer season, for the care of each other, and love of family and friends. The Vestry Covenant was read aloud.

Consent Agenda

Related documents were sent with the read-ahead materials:

- Minutes of the May 18th Vestry meeting, and
- Acceptance of the 2024 audit as recommended by the Finance Committee.

Michiel made a motion to approve the minutes as written and accept the recommendation of the Finance Committee. The motion was seconded by Sue and passed unanimously by voice vote with no abstentions.

Reports

Finances

Evelyn informed the Vestry of no major issues with the May financial statements. She provided a written explanation for several budget categories/line items in the June 2025 finance report which she reviewed for the Vestry.

She provided an update on interest accrued from funds in the Schwab account which will be moved to the New Mexico Bank and Trust Money Market once a quarter. Related to this, New Mexico Bank and Trust is merging with UMB Bank. Evelyn provided information on UMB Financial Corporation.

Thanks to Cheri for making the 2024 audit process much easier this year resulting in minimal clarifications. This is the first audit using our new finance software.

Following Evelyn's report, several questions were raised regarding the June financial report.

- Altar Supplies (page 3) at 97% of the budget. This needs to be checked for accuracy.
- Taxes and Fees (page 4) will need to be checked.
- Contract Musician expenses seem to be high. It was explained that approximately 2/3 of the expenses occur during the first few months of each year.

- Increase in software expenses. Some licensing fees have increased. Adobe and REALM are the most expensive software we purchase. Software fees are paid annually or monthly depending on what is more cost effective.
- Page 10 shows our deficit to date. Pledge notices were sent out in June. Based on trends from past years, we experience the biggest deficit during the summer months but catch up in November and December. There is confidence this trend will continue.

Rector's Report

Mike's written report was distributed at the meeting. He highlighted the following items:

- AAEDS – the 2025-2026 budget will be presented at the August meeting for Vestry approval. Because our church operates on a calendar year, but the majority of school income (PreK grants) operate on the state of New Mexico fiscal year which is July 1st – June 30th this will be an 18-month budget. We will review the school budget every summer to determine if a revised budget is needed for Vestry approval.

As we start the new school year, this is the first time since Covid we have waiting lists for all of our classrooms. The Vestry is invited to attend the school open house on Tuesday, August 5th between 9:00 AM and 12:00 PM. This is an opportunity to meet our teachers, tour the facility, and meet families.

It was brought to the attention of the Vestry that questions by several parishioners have been raised regarding the relationship between the school and the church specifically related to the need for clarity on:

- o whether the school is a ministry of the church or a stand-alone business; and
- o the specific governance and decision making roles and responsibilities of the Vestry and school board.

Mike reiterated that the school has a 35+ year history as an outreach ministry of St.

Michael's with the Vestry having legal and fiduciary responsibility for the school. Also reiterated was the current positive relationship between the school and the church.

Discussion then focused on ways to strengthen communication with the congregation for better understanding of this relationship. Several suggestions were made for possible consideration. Due to the full meeting agenda, further discussion on this issue is needed.

- Facility updates included information on:
 - o the work that has been/will be completed in order to open "The Landing" after the move to the former Youth Building,
 - o progress on work being completed in the front office, and
 - o work the Property Committee has been doing to incorporate feedback into a new design phase for the church signage.
- Now that Angel has joined us, we are fully staffed for the first time in years. Mike, Simone, and Angel will spend two days at Ghost Ranch to assign ministries and discuss future plans.
- The Stewardship Committee is incorporating our 75th anniversary into their work for the fall. Michaelmas will be the official "date", but we will probably celebrate all program year with various events.
- As follow-up to previous discussions, a list of three questions prepared by Riley and Mike, titled Report for Vestry from Ministry Leaders, was shared with the Vestry. Ministry leaders will be asked to provide a written response or notes from a conversation with a Vestry member and the Ministry leaders will be shared at future Vestry meetings. The Property Committee and Contemplative Ministry will present reports at the August Vestry meeting.

Discussion

Campus Master Plan Update

A written proposal from the Plan-to-Plan Committee was submitted to the Finance Committee on July 15th and to the Vestry today. The proposal included a statement identifying some needs from the Campus Master Plan of 2018 that were not addressed and new needs that have arisen. Also included in the proposal was information on initial communication that has taken place with several architectural firms. Two proposals have been received. Meetings with two additional architectural firms are scheduled. The Plan-to-Plan Committee recommends the Vestry commission a “Planning for the Future” (P4F) Committee for the “Dream” phase of this project. A written draft charter was included in the proposal to help clarify the scope, makeup, and goals of the P4F Committee. Barbara spoke about the charter timeline for the committee as follows:

- August 2025 – Select Architect
- September – November of 2025 – Parish Engagement
- February 2026 – Plan Development
- April 2026 – Presentation to Vestry and Parish

The composition of the committee would be 6 – 10 representatives of the wider parish, including members actively involved in ministries as well as those with a broad view of the parish. Two parishioners have volunteered, and an additional three individuals have indicated their interest in serving on the committee. A chairperson for the committee is being recruited.

Several questions were asked:

- How does the Vestry serve in the process? The Vestry will need to approve the process and have oversight of each phase of the project and activities within each phase.
- When will this be presented to the congregation? A formal announcement will occur after the P4F Committee has been established. Listening sessions will then be scheduled to obtain feedback and intentional input from parishioners.

This project is well-timed, as the Diocese is requesting parishes to consider ways for church property to generate additional income for the church.

Sincere appreciation was extended to the Plan-to-Plan Committee for their efforts and important contributions in getting this project started.

Other Business

Revised Immigration Policy

Mike informed the Vestry of changes to the immigration policy. The Bishop is the only person authorized to grant permission for Immigration and Customs Enforcement (ICE) agents to be on campus. This includes parking lots which are part of our property. ICE agents must have a judicial warrant. A photo of the judicial warrant should be taken.

Deanery of the Diocese meeting

St. Michael's will be hosting a meeting of the Deanery of the Diocese on Saturday, August 2nd. The meeting begins at 2:00PM.

Upcoming dates listed in the bulletin

July 20 and 27 – Two Sunday Forums based on Richard Rohr's new book “The Tears of Things”. Mike will be leading the discussion. In addition, Mike is leading more in-depth book discussions with three small groups over the next several weeks.

August 5 – All Angels Episcopal Day School Open House. All parishioners are welcome.

August 10 – Children’s Chapel returns to the 9:00AM service.

August 10 – St. Michael’s at the Isotopes baseball game.

Adjourn and Closing Prayer

There being no additional business items to discuss, a motion was made by Sue to adjourn the meeting. The motion was seconded by Daniel and passed unanimously by voice vote. The meeting adjourned at 2:20PM with Mike saying the closing prayer.

Respectfully Submitted

Judy Fifield, Clerk